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1 Purpose

The objective of the GETCO2 P/P: Publication Guidelines is to assist researchers affiliated with the ARC Centre of Excellence for Green Electrochemical Transformation of Carbon Dioxide (GETCO2) to comply with ARC policies and to promote best practices in research publishing. It outlines key requirements for acknowledging ARC funding, managing affiliations, and publishing open access.

2 Scope

The process in this P/P is mandatory and applies to all GETCO₂ research work funded by the Australian Research Council (ARC).

3 Procedure

3.1 Acknowledgement of ARC funding: CE230100017

When GETCO₂ members publish or produce books, articles, newsletters, or other literary or artistic works relating to GETCO₂, the Project Leaders and/or the Chief Investigators must ensure that ARC support is acknowledged. If the work is funded by GETCO₂, the **Project ID: CE230100017** must be included, and the acknowledgement should mention the ARC as a funding body.

GETCO₂ members may use the following statement to acknowledge ARC funding:

“This research was conducted by the Australian Research Council Centre of Excellence for Green Electrochemical Transformation of Carbon Dioxide (CE230100017) and funded by the Australian Government.”

3.2 GETCO₂ Affiliation

GETCO₂ members must also ensure that the ARC GETCO₂ affiliation is appropriately mentioned, wherever possible. The ARC GETCO₂ affiliation can be included as:

“ARC Centre of Excellence for Green Electrochemical Transformation of Carbon Dioxide, Brisbane, Queensland 4072, Australia.”

The affiliation can be included independently as an organisation together with the university affiliation, as shown in the examples below. The authors can include their institutional affiliation as the first and the ARC GETCO₂ affiliation as the second. However, the ARC GETCO₂ affiliation should include Brisbane, Queensland 4072, Australia, as the location.

For example:

^a *School of Chemistry, The University of New South Wales, Sydney, New South Wales 2052, Australia.*

^b *ARC Centre of Excellence for Green Electrochemical Transformation of Carbon Dioxide, Brisbane, Queensland 4072, Australia.*

3.3 Expectations for GETCO₂ Researchers

- **Researchers must consider open access options prior to submitting a manuscript for publication.** It is the responsibility of every GETCO₂ researcher to follow ARC's open access policy (see Section 3.6) and discuss it with their project team. A step-by-step guide to open access publication according to ARC's requirements is given in **Figure 1**.
- Note: the Centre must report annually to ARC with justification, the GETCO₂ publications which are not open access and do not comply with ARC funding policy.
- Authors are strongly encouraged to deposit the accepted version of their publications in their institutional repository either immediately or after any embargo period (usually 6–12 months but may be up to 24 months). The institutional repositories for GETCO₂-affiliated Nodes are mentioned in **Table 1 in Appendix A: Library Guidelines**.
- Each university has its own Open Access Policy and Read & Publish Agreements with many journals. These may cover:
 - Article Processing Charges (APCs) for Gold Open Access or
 - Allow deposit of Author Accepted Manuscripts (AAM) into open access repositories.
- Hence, **prior to submitting a manuscript**, it is the author's responsibility to:
 - Familiarise themselves with their institution's open access policy and institutional repository requirements (see **Table 1 in Appendix A: Library Guidelines**).
 - Consult with the university librarian to confirm journal open access rights, restrictions, and publishing agreements.
 - Check the publisher's Sharing Guidelines, e.g. [ACS Publications](#).
 - Check Journal Publishing Agreement to confirm if the AAM can be deposited in an open-access repository, and when.

3.4 Flowchart as a guide to open access publication

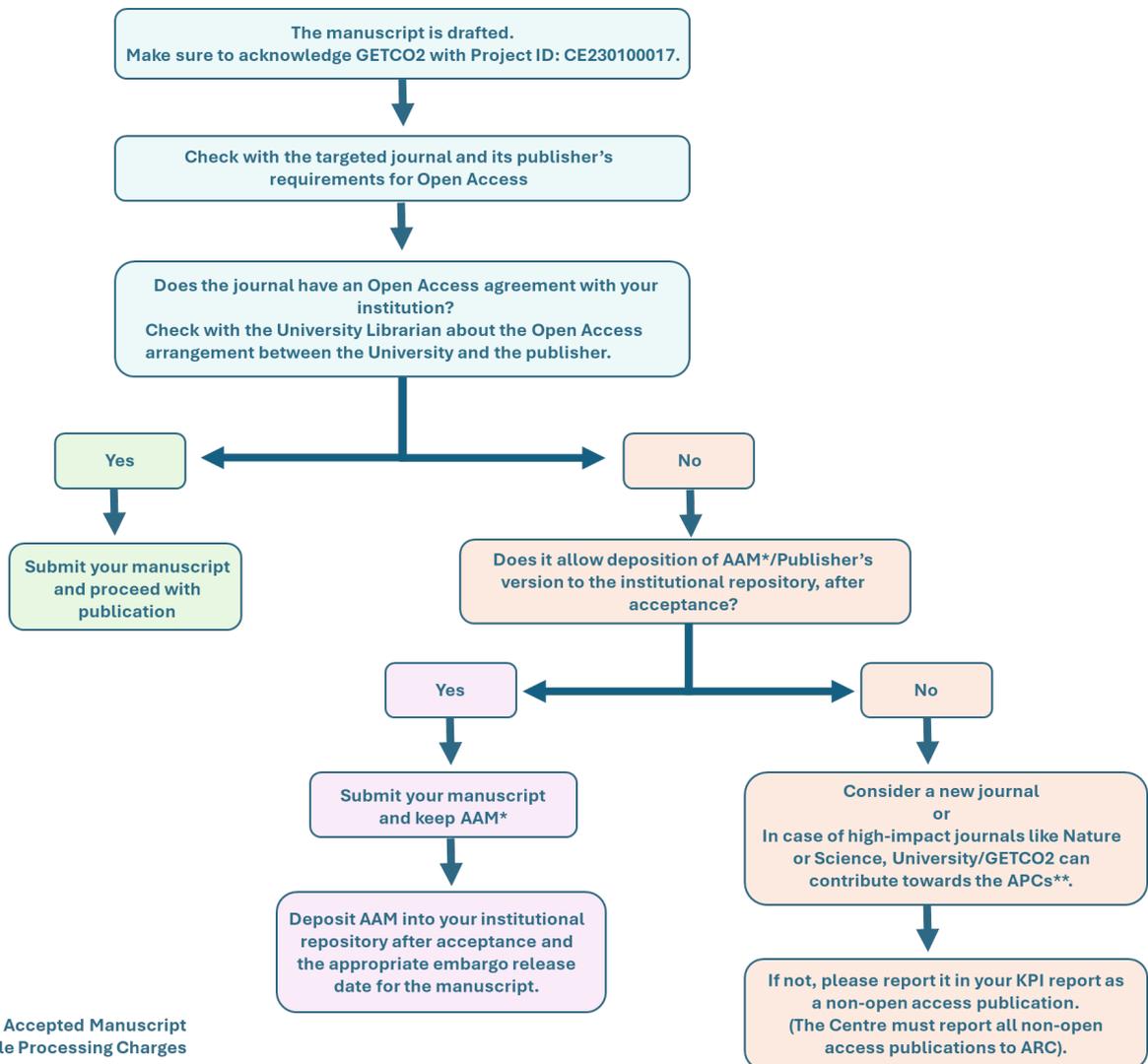


Figure 1. Step-by-step guide to open access publication procedure.

3.5 Support from GETCO2

GETCO2 may support Article Processing Charges (APCs) in exceptional cases where the publication is in high-impact journals (e.g., Nature, Science) and it contributes significantly to centre visibility and impact. Researchers must seek approval from the Centre Director and Chief Operations Officer for APC support prior to manuscript submission.

3.6 ARC Open Access Policy

The [ARC Open Access Policy](#) requires:

- All research outputs should be open access within **12 months** of the Publication Date.
- A repository record with publication details (title, authors, etc.) must be public within **3 months** of publication. The record must include "CE230100017".
- If a publication cannot be made open access within 12 months, or at all, an explanation must be provided in the annual ARC RMS Progress Report.

Research outputs include:

- Peer-reviewed journal articles
- Peer-reviewed conference papers, published in full proceedings
- Books and book chapters
- Other written outputs that have "undergone external review of an equivalent standard to traditional academic review"

Open access is strongly encouraged, but not mandatory, for:

- Research data and associated metadata

3.6.1 Location of Research Outputs

Research Outputs can be made openly accessible in the following locations:

- through a publisher's website, if the published version of the article is open access with an associated licence, such as a Creative Commons licence
- in an Institutional Repository (**Table 1 in Appendix A: Library Guidelines**)

3.6.2 Acceptable versions of Research Outputs

ARC requires the following versions of a manuscript, journal article in a peer-reviewed journal, or refereed conference paper to be made openly accessible:

- Author Accepted Manuscript (AAM), which has been accepted for publication, and made available in the author's Institutional Repository under an appropriate licence, OR
- The Publisher's Version/PDF (published version) is only acceptable if it is fully openly accessible, with an appropriate licence.

4 Appendix A: Library Guidelines

Table 1. GETCO2 Institutional repositories and university guidelines for open access. Note that all the listed repositories accept the AAM.

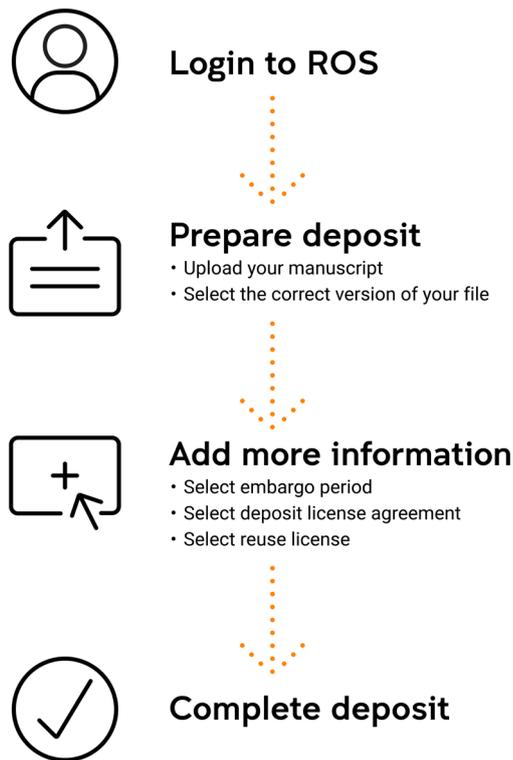
University	Research Repository	Link	University Guidelines for Open Access
UQ	UQ eSpace	https://espace.library.uq.edu.au/	https://policies.uq.edu.au/document/view-current.php?id=466
RMIT	RMIT Research Repository	https://www.rmit.edu.au/library/research/research-repository	https://policies.rmit.edu.au/document/view.php?id=267
Monash	Bridges (Monash Research Repository)	https://bridges.monash.edu/	https://guides.lib.monash.edu/research-metrics-publishing/open-access
UNSW	UNSWorks	https://unsworks.unsw.edu.au/home	https://www.library.unsw.edu.au/research/publishing-and-sharing-your-research/open-access
UoA	Adelaide Research & Scholarship (AR&S)	https://digital.library.adelaide.edu.au/home	https://www.adelaide.edu.au/policies/4463/
USyd	Sydney eScholarship Repository	https://ses.library.usyd.edu.au /	https://www.library.sydney.edu.au/support/publishing/open-access
Griffith	Griffith Research Online (GRO)	https://research-repository.griffith.edu.au/home	https://www.griffith.edu.au/library/research-publishing/open-research/make-research-open

4.1 **Example 1:** How to upload a green open access copy (post-print) to UQ eSpace

1. Login to [UQ eSpace](#)
2. Check Claim possible works to identify and claim works that belong to you. This ensures that your *My Works* list is up to date.
3. Go to *My Works* and click *Request Correction* on the publication to which you wish to upload a post-print copy of your work.
4. From the *Select an action* dropdown, select “*I am the author/editor/contributor of this work – I would like to add information, make a correction, upload a file*”.
5. Go to the *Upload files* box and upload (or drag and drop) your post-print. Note: File must be in .pdf format with the filename consisting of 45 characters or less of upper or lowercase alphanumeric characters can include underscores but no spaces.
6. From the *Access conditions* dropdown, select *Open Access* and the appropriate embargo release date for the manuscript. Tip: Search for the manuscript’s journal in [Open Policy Finder](#) to check the embargo period.
7. If you included a [rights retention statement](#) when you submitted your manuscript to the publisher, add *Rights Retention Statement in Manuscript* to the *Notes* field.
8. Tick the “*I understand....*” disclaimer and click *Submit*.
9. A member of the UQ eSpace team will check and review your file for publisher permissions and add/update embargo if required.
10. If your publication is not under *My Works* or *Claim possible works* refer to the [UQ eSpace guide](#).

4.2 Example 2: How to deposit your research publications to UNSWorks

- UNSW staff and students can deposit to UNSWorks via the [Research Outputs System \(ROS\)](#).



- Not all publishers allow self-archiving, so it is important to check what is permitted before uploading a copy of your publication. [Open Policy Finder](#) provides information on journal and publisher copyright and self-archiving policies.
- Where publishers do permit deposit to a repository, often they allow only the author's accepted manuscript (AAM, post-print). Ensure you do not upload the final, published version unless permitted.

5 Glossary

- **ARC:** Australian Research Council
- **GETCO₂:** ARC Centre of Excellence for Green Electrochemical Transformation of Carbon Dioxide
- **AAM:** Author Accepted Manuscript
- **APC:** Article Processing Charges